

Subject: Procurement Practices & Principles	Policy No.: 1277
26-0175 KYA Architects – Admin, IT, Med Records, Accounting	11/13/2025

REQUEST FOR PROCUREMENT COMPETITION EXCEPTION

Facility: Kona Community Hospital

Requesting Official Name/Position Robert Hollandsworth, Facilities Operations Manager

1. Name and address of contractor (Attach Completed Purchase Request - may be approved concurrently).

KYA, Inc.
934 Pumehana Street
Honolulu, HI 96826

2. Describe process used for selection and method for determining best value pricing obtained:

KCH negotiated directly with KYA. KYA was highest ranked firm when the project was the Administration area only. The scope of work expanded into several other departments adjacent to the Administration area. Due to expiring funds, KCH does not have the time to go through the Professional Services process again and has asked KYA to amend their original fee proposal with the new areas of work.

3. Expenditure amount/means of funding:

\$249,881.00 / CIP

4. Justification (why competition is excluded or restricted)

Emergency– patient safety risk or significant financial impact if delayed for bidding

X Sole Source

 Restricted Specifications

 Re-negotiation of Existing Contracts

 Physician Preference

EXPLANATION:



Requestor: Robert Hollandsworth, Facilities Operations Manager

11/13/2025

Date



Regional Contract Manager: Yvonne S. Taylor

11/14/2025

Date

Dawnell Buell

Regional CFO: Dawnell Buell

11/18/2025

Date



APPROVED/DISAPPROVED



Regional CEO or Designee: Clayton R. McGhan

11/18/2025

Date

Comments: