

Subject: Procurement Practices & Principles	Policy No.: 1277
25-xxxx Cadence Consulting - Controller	5/21/2025

### REQUEST FOR PROCUREMENT COMPETITION EXCEPTION

Facility: Kona Community Hospital and Kohala Hospital

Requesting Official Name/Position Dawnell Buell/Regional CFO

**1. Name and address of contractor (Attach Completed Purchase Request - may be approved concurrently).**

Cadence Consulting, 2835 Kolowalu Street, Honolulu, HI 96822

**2. Describe process used for selection and method for determining best value pricing obtained:**

**SELECTION PROCESS** / Contractor came highly recommended from HHSC Corporate office. WHR senior leadership interviewed two of the Contractor's employees, both of whom were very qualified.

**3. Expenditure amount/means of funding:**

Estimate \$198,000.00 / Operations

**4. Justification (why competition is excluded or restricted)**

- ☒ Emergency—significant financial impact if delayed for bidding
- ☐ Sole Source
- ☐ Restricted Specifications
- ☐ Re-negotiation of Existing Contracts
- ☐ Physician Preference

**EXPLANATION:**

WHR has interviewed several candidates for the Regional Controller role, including two candidates gone through the formal panel interview process. Neither candidate was able to commit and pass the hire process for employment with WHR. Recruitment at present continues without success.

The WHR CFO has worked with HHSC Corporate CFO to identify possible resources and have used SH Consulting for temporary budget support. With HHSC ERP (Enterprise Resource Planning) implementation (INFOR), current budget needs and the numerous CIP projects and feedback from S&H consulting that WHR needs a full time resource and can no longer commit to needed time ... WHR is in a critical need of interim support for the Controller.

*Dawnell Buell*

Requestor: Dawnell Buell, Regional CFO

05/21/2025

Date

*Yvonne S. Taylor*

Regional Contract Manager: Yvonne S. Taylor

05/21/2025

Date

*Dawnell Buell*

Regional CFO: Dawnell Buell

05/21/2025

Date

APPROVED/DISAPPROVED

*Clayton R. McGhan*

Regional CEO or Designee: Clayton R. McGhan

05/21/2025

Date

Comments:

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